

“Fit for Partnership with Germany”

Manager Training Programme (MP) of the Federal Ministry for Economic Affairs and Climate Action (BMWK)

Participation Acknowledgement for the MP

I. Information on compulsory attendance at all scheduled activities and events

I acknowledge that participation in all activities and events scheduled by the training programme (seminars, lectures, group work, individual contacts, visits to enterprises and exhibitions, etc.) is compulsory. I acknowledge that this is one of the preconditions to receive my certificate at the end of the Programme.

II. Information on expenses covered by the German side

I acknowledge that the Programme is financed by the German Federal Ministry for Economic Affairs and Climate Action (BMWK) and that the conditions below apply:

Expenses covered by the Programme **in your home country** include:

- Fees for national and international professionals for training and networking activities scheduled by the Manager Training Programme (e.g., introduction seminar and networking events)

Expenses covered **within the framework of the MP in Germany** include:

- training activities and events scheduled by the Manager Training Programme
- accommodation and half board (breakfast and lunch **or** dinner)
- transfers to the companies (in groups or individual)
- group transfers to the airports within Germany
- health, accident, and third-party liability insurance during your MP stay in Germany. (Please note that the insurance only covers treatment of diseases which might occur during your stay in Germany. For more information, please refer to the insurance information sheet.)
- Access to the internet in the training centre facilities
- Organised cultural event

III. Information on expenses covered by the participant

I acknowledge that I will have to cover the following expenses within the framework of the MP:

- international travel expenses (i.e., flights) to and from Germany, including travel and other relevant insurances
- transfers from and to the airport in Germany if individual and not within the group

- Individual cultural activities / activities at the weekend
- Telephone / mobile fees, mobile data, taxi
- Expenses for medical treatment that are not covered by the insurance (please refer to the insurance information sheet)
- all other expenses not mentioned under § II

IV. I confirm that I have not previously participated in the Manager Training Programme.

In the case of violations of the above, GIZ reserves the right to cancel my participation in the Programme at any time and to charge me for any costs incurred in Germany (hotel cancellation costs etc.).

Hereby I confirm that I have taken note of the above and that I will act according to the MP regulations as stated above.

(To confirm when accepted to the Programme on MP Campus)